

FORM 10

Regulation 60(5)

THE PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS ACT, 2003

RURAL DEVELOPMENT AND FOOD SECURITY IN NORTHERN UGANDA (RUDSEC)
RECORD OF MINUTES OF PRE-BID MEETING

Procurement Reference Number			
Code of Procuring and Disposing Entity	Supplies/Works/ Non-consultancy Services	Financial Year	Sequence Number
MOLG	CONS	2025-26	00031/RUDSEC

Particulars of Procurement	
Subject of Procurement:	Provision of Detailed Architectural Designs, ESIA Studies and Construction Supervision of Selected Markets in Nine Districts in Northern Uganda
Location of Pre-bid Meeting:	MOLG BOARD ROOM, 2nd Floor Workers' House Building, Kampala
Date and Time of Meeting:	3rd March 2026, at 10:00am

- The meeting was called to order at 10.15 am and the attendees were invited to introduce themselves. the record of attendance is attached below.
- The Chairman informed the meeting that some queries and requests for clarification had been raised through emails and he read out the responses to those emails, whose written form is posted on the MOLG Website.

Thereafter, participants were invited to raise queries and requests for clarification as detailed below:

Record of Pre-bid Meeting Minutes	
Questions/Issues Asked	Responses/Clarification Given
Qn.1 How do Bidders obtain Letters of Introduction to the District Engineers?	Letters of Introduction shall be obtained from the Ministry Website, https://molg.go.ug/tenders/
Qn.2. Is it OK if the Markets "In - charge" signs the Certificate of Site visits	The Certificates of site visits must be signed by the District Engineers
Qn.3. Is the Procurement method NCB or ICB. Are International Firms allowed to participate?	The applicable Method of Procurement is National Competitive Bidding (NCB).
Qn.4 Evaluation Criteria for Joint Venture? How will Past Experience for Detailed Design for Markets be evaluated?	Bids shall be evaluated in accordance with ITB 20.2 (a). The Bidders (including JVs) shall provide the required information in accordance with Form QUAL-2 for Detailed Design
Qn.5 Request extension of deadline for submission by one more week?	There will be NO extension of deadline for submission of Bids. The Deadline shall remain March 16, 2026.
Qn.6 Ref: Page 26 ITB Clause 14.1 the contract period for Phase 1 Detailed designs is given as five (5) months while in the Terms of Reference (ToR), Table 2 Consultancy timelines it is provided as 120 days (4 months). The Period for Phase 2 Construction supervision in ITB 14.1 is given as 8 months, yet in the ToR it is stated as 6 months (180 days). Please clarify the correct period.	The correct period for implementation of Phase 1 Detailed Designs is 120 days (4 Months). The correct period for implementation of Phase 2 Construction Supervision is 180 days (6 months).
Qn.7 Page 62, in the requirements for Key Staff, what does Post Qualification experience mean?	Post qualification experience refers to the experience gained after the minimum academic qualification, e.g. experience gained after Bachelors
Qn.8 Page 32, in the Form QUAL-2 the currency for overall project value is indicated as EUR. Will values submitted in UGX be permissible?	Yes, bidders Shall indicate the overall project value in Uganda Shillings (UGX).

<p>Qn. 9 Page 30, Section III. Technical Proposal - Page Limits (number of pages) - Can bids be prepared with more pages than those indicated?</p>	<p>All the vital information for the technical proposal should be provided within the prescribed page limits. However, supporting documents and illustrations may be included as Annexes to the bid.</p>
<p>Qn. 10 Could you confirm the time lag between Detailed Architectural Design phase & the Construction Supervision phase?</p>	<p>There will be a gap of approximately 4 Months between the phases, to allow for the procurement of contractors.</p>
<p>Qn. 11 What is the budget for this assignment?</p>	<p>Not disclosed.</p>
<p>Qn. 12 Project affected Persons - Is there budget for Resettlement?</p>	<p>The obtaining assignment is for provision of Consultancy services and there is no budget provided for re-settlement.</p>

Certification of minutes as a true record of the proceedings of the meeting:

Name: Winston K Manzi (PME/ISC) Position: Chairperson of the meeting

Signature:  Date: 09/03/26

Record of pre-bid meeting to be sent to all bidders who purchased or were issued with the bidding documents.